

MEMBERSHIP AND PROGRAM CHECKLISTS



MEMBERSHIP CHECKLIST FOR OUTSTANDING LOCAL UNIT

Name of Membership Chairperson/Vice President: _____

Email: _____

Local Unit Name: _____ LU #: _____

Achieved target membership (calculation below) **OR** Yes No (For Georgia PTA Use ONLY)
 Two percent (2%) increase achieved over last year Yes No 40

Calculation of Target Membership

- 1) Student enrollment at the end of the first full week of school _____
- 2) Number of certified teachers at the end of the first full week of school _____
- 3) Total lines 1 and 2 _____
- 4) Number of PTA Memberships submitted to state office _____

Best Membership Idea _____ 10

Which of the following were used in your membership development (five points each): 50

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| <input type="checkbox"/> Membership Theme: _____
<input type="checkbox"/> Earned Georgia PTA Membership Award
<input type="checkbox"/> National/Georgia PTA Member Benefits and Discounts
<input type="checkbox"/> Attended State/District/Council Membership workshops/trainings
<input type="checkbox"/> National PTA Membership Quick Reference Guide, Georgia PTA Leadership Resource
<input type="checkbox"/> Conducted January membership campaign to capture students transferring into school
<input type="checkbox"/> National PTA Standards for Family-School Partnerships | <input type="checkbox"/> Membership forms in the front office
<input type="checkbox"/> Special Campaigns for Teachers, Community Partners, Male Involvement, etc. (list below) _____
<input type="checkbox"/> Frequent Communications Focusing on the Value, Vision, Mission and Purposes of PTA |
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GRAND TOTAL – to be assessed by Georgia PTA	Possible Points	100	
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PROGRAMS CHECKLIST FOR OUTSTANDING LOCAL UNIT

Narrative: Please describe your PTA(s) programs (not to exceed the eight pages allowed for the entire report).		
Clearly define your unit's goals and describe your unit's most significant work in the following two areas during the school year: <ul style="list-style-type: none"> • Increasing family engagement • Increasing student achievement 	25	
	25	
Describe any data used to identify the needs of your school community (surveys, review of School Improvement Plan and/or CCRPI with administration, graduation rates, etc.)	10	
Discuss how your unit incorporated the National Standards for Family-School Partnerships into its programs.	20	
Describe how your unit recruits volunteers (including non-traditional volunteers), assigns duties, trains them, and recognizes their work.	20	
GRAND TOTAL – to be assessed by Georgia PTA	Possible Points	100